



## **Prison Officers' Medical Aid Society Chief Executive Officer**

Reporting to the Management Committee, the CEO will be responsible for the executive and financial management and operation of the Society, and for ensuring that we maintain the highest standards of service to our 11,500 insured members. Key responsibilities include:

- Leading the team in delivering a responsive and efficient claims management service; review and management of high cost and complex claims
- Ensuring the Society's ongoing strong competitive positioning and promoting membership growth
- Managing key external relationships, with Private Hospital Contract Managers, National Centre for Pharmacoeconomics, Health Insurance Authority, Dept. of Health and other Health Insurance Providers
- Developing and maintaining the Society's presence on the Sláinte Healthcare Claimsure System
- Budgeting/managing costs, income and working capital
- Managing compliance with legislative and regulatory obligations; acting as DPO for the Society
- Preparation and submission of management accounts and statutory and other reports to the Management Committee, the Registrar, Revenue and other Authorities
- Training and development of staff
- Optimising resource utilisation, including ICT
- Supporting the work of the Management Committee and Sub-Committees

The person appointed will have at least five years' experience at senior level in an insurance, healthcare, financial or legal setting. S/he will have excellent interpersonal, negotiation and communications skills. A 3<sup>rd</sup> or 4<sup>th</sup> level qualification in accountancy, finance, law or a relevant business discipline is essential. Knowledge of the healthcare and health insurance markets in Ireland will be an advantage.

Please apply in strict confidence attaching a comprehensive CV to: [inquiries@motherwayconsulting.ie](mailto:inquiries@motherwayconsulting.ie) by 5pm Thursday 31<sup>st</sup> December 2020, quoting POMAS: CEO.

*Prison Officers Medical Aid Society is an equal opportunities employer  
Recruitment Privacy Notice available on request*